



Meeting Minutes

LOCATION: Zoom Meeting, 4605 Paris St., Denver, Co 80239

TIME: 4:00- 5:45 PM

EXECUTIVE COMMITTEE

ELECTED OFFICERS (*A majority of elected officers must be in attendance in order to conduct business*)

- Brian Pals, President
- Pat Garland, President Elect/Events Chair
- Ilene Presworsky, Vice President/Programs Chair
- Jennifer Calloway Secretary
- Kelly Schulp, Treasurer/Government Affairs Chair

APPOINTED EXECUTIVE COMMITTEE MEMBERS

- Rudy Andazola, Website Chair
- Lori Fredric, Membership/Social Media Chair
- Jim Larson, Careers/Professional Development Chair
- Margarita Gutierrez, Newsletter Chair
- Rick Zellen, Member-at-Large
- Lane McKnight, Chapter Student Liaison

DELEGATES

- Jerry Salgado, Delegate
- Dan Klimek, Delegate
- Jeff Citrone, Delegate
- David Jeary, Member at Large/Delegate

1. **GOALS-** last year there were 3 goals: member services roster, scholarship, and recognizing members for their participation.

A. 75th Anniversary

Brian was hoping that this can be highlighted starting in December. Hand out a gift to everyone who attends the December 2018 meeting, such as a portfolio with the logo. He estimates 200 people at \$20 per person. The group consensus was to have the celebration in September 2019 and publicize throughout the year starting in January. Every meeting we could touch on the history of ASSP. The gift was not determined.

2018 Goals:

1. Pre-hype/prelude the 75th anniversary for the chapter year
2. Start a younger/new member common interest group, and find someone to lead it
3. Have two successful social/networking events

Action- Brian will ask board or members who wants to be on the social/networking committee and find sponsors.

B. Younger members focus

Brian would like to get younger members or those new to safety more involved. There would be planned activities every other month, such as a happy hour, and safety topics would be discussed. The goal is to get a new/younger member common interest group actively engaged.

Action- Brian will ask Rudy if he would lead this committee.



C. Spring PDC

Southern CO chapter is interested in partnering with our chapter to make the spring PDC a bigger deal. Right now, everyone is doing their own thing. Need to confirm who wants to be involved before planning starts. A lot of time is devoted to planning and volunteers may be reluctant. It was recommended that this should be one big conference, instead of a separate PDC. FTC is looking for speakers. Check with the rest of the group to get their input. Historically we had one day PDC. Tabled until next meeting.

Action: Brian will check with others on their interest.

D. Increase partnerships

Skipped over

E. Slogan

Everyone should be thinking of a slogan for our anniversary year. Ideas include Partnering for Safety. Partnerships to Increase Health and Safety Professionals.

Action- Brian to send an e-mail with the words “diamond”, “professional”, and “partnership” to committee to come up ideas for a slogan. Need by July 31st and will be submitted by August 15th.

F. Social/Networking Events

Ilene would like to see more members get involved, not necessarily new members. Tie slogan into membership increase or value statement. Member experience to make people want to join. Everyone wants to get something different out the chapter. More networking and social events to get them interested.

Action: To get people to come to the social events, offer a t-shirt or hat if they come to a certain number of events.

2. ACTIVITIES

A. Monthly meetings

The monthly meetings are set for the second Tuesday of every month. We receive points for a new year kickoff starting in September. Emphasis should be on the name change and welcome people to the new chapter year. Goals and introductions of the new board members will be discussed.

B. Kickoff events

Will be part of the first September meeting.

C. Record meetings

Lori is recording the meetings.

D. Study Group – ASP/CSP

Post opportunities.

E. Clay Shoot 10/19

The clay shoot will be held on October 19. This will be posted on website.



- F. Golf Event
Planning on golf event next spring is ongoing.
 - G. Tours
Ilene is working on the tours.
 - H. IHMM
Pat is working on this and will include them on happy hours.
 - I. ASCE
Partnering with them.
 - J. DJ Basin
Not discussed
3. SUPPORT FUNCTIONS
- A. Surveys
Lori is going to send out a survey regarding member past experiences with the chapter, and they will be entered in to win the prize. She is looking for a prize. All agree to a \$300 prize.
 - B. Social Media
Ongoing
 - C. Update Bylaws
Should the bylaws be changed to make certain positions elected and others would be progression positions? Doesn't need to be addressed this year.
 - D. Board Meetings – After meetings
Brian requested that the board meetings start after the monthly meetings, but the committee felt that many things are done prior to the lunch and learn meetings. It was determined to keep the meetings start time to 9:30 am.
 - E. Invite prospective members
Ongoing
4. CONSOLIDATE SAFETY CONFERENCES
- A. ASSP/AIHA/CSA
Brian will discuss with Dave.
5. BUDGET- Spreadsheet will be sent out soon.
- A. Fund Younger members
Not discussed.
 - B. Spring PDC
Not discussed.
 - C. Events
Happy hour- \$2,000 for year (\$500 per happy hour as well as any sponsorship assistance).



- D. Anniversary Gift
 - \$4000 for gifts that would be handed out next September.
 - \$20 per item and order 200 items.
 - Committee agrees with the budget.

6. UPCOMING EVENTS

- A. ROC 9/7-8
 - Regional operating committee has attendees set.

- B. Leadership Conference 10/4-6
 - Pat, Brian, Ilene and Lori are interested in attending in Chicago. Kelly will be on vacation.
 - Jennifer will check her calendar. Ask Rudy if he wants to go. It is posted on national website.
 - This is paid for by the chapter.

Action: Brian will call Rudy and ask. Jennifer to let Brian know if she can attend.

- C. December Anniversary Event 12/11
 - This has been moved to the September meeting in 2019.

Other Items:

Dan- transition meetings are being conducted. Online training is available.

Chapter receives points by watching video and transitioning.

Lori is ordering new badges and will check that logos are consistent.

Brian is hoping to do Facebook live this year with the speakers at our events. This is done already. Brian would need to be an administrator. Lori can get him set up.

Training class on spear phishing on website is tomorrow.