



Meeting Minutes

LOCATION: Einstein Bagels – 5131 Kipling Street Wheat Ridge 80033

TIME: 9:30- 11:00 AM

EXECUTIVE COMMITTEE

ELECTED OFFICERS (*A majority of elected officers must be in attendance in order to conduct business*)

- Brian Pals, President
- Pat Garland, President Elect/Events Chair
- Ilene Presworsky, Vice President/Programs Chair
- Jennifer Calloway Secretary
- Kelly Schulp, Treasurer/Government Affairs Chair

APPOINTED EXECUTIVE COMMITTEE MEMBERS

- Rudy Andazola, Website Chair
- Lori Fredric, Membership/Social Media Chair
- Jim Larson, Careers/Professional Development Chair
- Margarita Gutierrez, Newsletter Chair
- Lane McKnight, Chapter Student Liaison

DELEGATES

- Jerry Salgado, Delegate
- Dan Klimek, Delegate
- David Jeary, Member at Large/Delegate

Board Members

- Dawn Keeler – Emerging and New Safety Professionals
- Rod Douglas
- Josh Livingston – Gov't Affairs Liaison
- Eugene Andronov- Interconference Liaison

Discussion

1.0 Pat thanked Dave for leading the group last year.

1.1 No corrections or updates were made to the May Meeting or July Goal-Setting Meeting Minutes.

1.2 General Business –

- **Chapter Survey** – Lori did not send out the survey to the Colorado ASSP members, but intends to do so this week. She will purchase the Bose headphones that will be given away to a survey participant in a raffle.

Action: Lori will purchase the prize and will send out the survey by September 21st.

- **CSA Conference Update** – Dave has an extra ticket to the CSA Conference. No one on the board expressed interest in attending. At the lunch and learn today, Brian will ask if someone wants to attend. If more than one person wants to attend, we'll do a drawing.
- **ASSP Leadership training**- Brian inquired if everyone did the ASSP leadership training for their role, and everyone in attendance indicated that they did.



- **ASSP Leadership Conference Oct 4-6-** Lori, Jerry, Ilene, Brian, and Jennifer will be attending the conference this year in Chicago.
- **More PS/CIGs/Communities-** Practice Specialties and Common Interest Groups are changing their names to Communities. If industrial hygiene wants to form a community, they should let Brian know. Cindy and Shelly are leading the consulting specialty community, but they are trying to get members to attend. There hasn't been activity with the WISE group, and no one was sure who was leading that community. The committee felt that it was worth reviving. Kylie was the lead of WISE but has dropped out. Jerry has gauged the interest of having a Hispanic safety professionals' community, and there is interest.

Action- Lori will check with Kylie on the status of WISE, and Jerry will look into forming the Hispanic safety professionals' community.

- **Joint Meeting with Rocky Mtn. Chapter-** Alison from the Rocky Mtn. Chapter asked if there was interest in a joint meeting. It is a possibility that we could do a lab tour in March. Dave will discuss this with his operations team about moving it to November.

Action- Ilene will work with Dave.

- **Partner with other organizations-** Pat will look into partnering with DJ Basin Safety Council and Certified Hazardous Materials Managers group with ASSP meetings. Dave and Pat will invite them and their membership to the October meeting. We can advertise the next meeting to other organizations so that we have a larger meeting. Dave will announce the next lunch and learn at the CSA meeting.

Action- Ilene will work with Dave and Pat on partnering with Colorado Oil and Gas.

- **2 Social Events-** There are no social events scheduled at this time. A happy hour downtown or Punch Bowl Social were recommended. Lori and Brian will help with the event. Jerry recommended Little Ladder as a sponsor.
- **Delegate E-vote Discussion-** Three motions are on the table to get positions correctly named: 1. Change the title of the "Executive Director" to "Chief Executive Director", 2. Eliminate conflicts in timelines for Society Elections, 3. Eliminate the by-laws standing committee. Brian will discuss this at the lunch and learn meeting and ask if anyone is opposed or in favor. The delegates agreed.

1.3 Monthly Lunch and Learn – The RIMs meeting was on a Tuesday last year and they would like to change the meeting to January 10th instead of the 8th. John McBride will be the speaker at next month's lunch and learn and Cindy Braun will present in December. Ilene was having difficulty getting a tour in November. The committee thought just one tour would suffice. If Dave can get Emerson, then they will consider having two tours. In January, Lori recommended having an insurance panel for the joint meeting. Pat can get IMA to present. Ilene would like to get someone to present on ISO 45000.

Action- Ilene will talk to Lori and Dave about their ideas, and will send an update to the committee. Jerry will talk to Rudy about the website registration for lunch and learns being more visible, instead of at the bottom of the page.



1.4 Emerging and New Safety Professionals Community – Dawn is looking for partner on this committee, and Kevin was recommended.

Action- Jerry and Dave will talk to Kevin and will let Brian know.

1.5 Interconference Liaison – This new board position would assist with the joint conference with CSA and AIHA. The committee felt that Eugene would be a good candidate. A vote was taken and all were in favor of creating this new position. No opposition was recorded. Ilene texted Eugene and he agreed to take the position.

1.6 Fall Tech Conference – Attendance for this conference is down. Brian will touch base with Jim on reason why. Dawn didn't see a lot of ASSP support.

Action- Brian will get more clarification as to what happened.

1.7 Clay Shoot – Attendance for this event is low. There are currently two teams and one single. Jerry will ask Alliance Safety to sponsor the event. Dave plans on shooting. Josh L. Alison, Jerry, Brian, and Kevin are on the committee. Dave will look into getting sports tickets.

1.8 Study Group – The newsletter and website will advertise the certification study group and if anyone is interested in being a study group leader. Jennifer will be the contact.

1.9 Newsletter update – Margarita is looking for a member to be the spotlight in the next newsletter.

Action- Pat will ask Paul with GE Johnson to be a member spotlight.

1.10 Government Affairs –Josh Livingston was volunteered to be the government affairs liaison.

1.11 Job Board – Jim Larson continues to post jobs on the website job board.

1.12 National PDC –There will be one regional party, called "A Bash on the Bayou", at the National PDC conference in New Orleans next year.

1.13 Facebook Live – Lori is doing Facebook Live for the lunch and learn today. If anyone is interested, she will teach how to do this.

1.14 Practice Specialties –

1. Construction – Their meeting is scheduled for September 19th at the Panera at Colorado Mills mall and will feature a presentation on "Best Practices on Improving Subcontractor Performance".

2. Oil and Gas – Their meeting is scheduled for October 25th at Cartasite.

3. Consulting Practice – No date has been scheduled.

1.15 Membership Update –

Action- Lori will initiate sending out member lists for the board members to call.

Current Members	New Members	Expired Members
700	0	45



1.16 Financial Report –

**American Society of Safety Professionals Colorado Chapter
Monthly Financial Report**

Period Ending

INCOME STATEMENT

REVENUES (Cash Receipts)

Dues		\$ 745.00	
Meeting Fees		\$ -	
Conference/Seminars		\$ -	
Special Project		\$ -	
Interest		\$ 1.03	
Advertising	(Unrelated Business)		\$ -
Sale of Products *	(Unrelated Business)		\$ -
Sale of Services	(Unrelated Business)		\$ -
Other		\$ -	
\$ 746.03			REVENUE (Total Receipts)

EXPENSES (Cash Disbursements)

MEETINGS:			
Speaker Gifts	Lunch/Dinner	\$ -	\$ -
Other		\$ -	
CONF/SEMINAR:			
Speaker Expenses	Meals/Breaks	\$ -	\$ -
Books & Materials		\$ -	
Other		\$ 250.00	
NEWSLETTER:			
Postage & Mailing	Printing	\$ -	\$ -
Other		\$ -	
TRAVEL:			
Other	Officers	\$ -	\$ -
Publicity		\$ -	
Special Project		\$ -	
Administrative		\$ -	
Scholarship		\$ -	
Bank Fees		\$ -	
Web Hosting		\$ -	
Other		\$ -	

\$ 250.00

\$ 496.03

\$23,688.28

EXPENSES (Total Disbursements)

NET INCOME (Excess Receipts over Disbursements)

PREVIOUS MONTH/YEAR CASH BALANCE - Total Assets
from Previous Month/Year

NEW CASH BALANCE - Previous Month/Year Cash Balance
plus Net Income

\$ 24,184.31

Total Assets as of August 31/ Bank Balance

Savings		\$11,034.00	
Checking		\$13,150.31	
Other/CD	\$0.00		MUST MATCH
Deposit In Transit		\$0.00	
(Outstanding Checks)		\$0.00	

NEW CASH BALANCE = Total Bank Balance

\$24,184.31

* Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.

Chapter Treasurer (Print and Sign Name): Kelly Schulp /

Date: 9/9/18

Kelly Schulp