

SUMMARY OF POSITION:

This position is critical in establishing and promoting a safe, accident free and healthy working environment in the branch and any assigned job sites. This position is responsible for maintaining the highest degree of honesty and integrity and always acting in a professional manner. Safety is first and foremost in all activities, and this position is a role model for all other contractors to strive to emulate. The role will also ensure proper training of supervision and workers to eliminate unsafe acts before they occur. The Safety Manager will investigate accidents, ensure worker safety, report findings and implement corrections.

Essential Duties and Responsibilities include the following:

- Conduct job site audits, toolbox talks, safety stand-downs, and ongoing training sessions.
- Complete employee new-hire in processing, initial training, and orientation.
- Oversee training and knowledge of BrandSafway Policies and OSHA regulations and guidelines to employees.
- Manage stock and distribution of Personal Protective Equipment.
- Manage all aspects of incident occurrences including but not limited to reporting, investigation, root cause analysis, corrective action, documentation, and follow up.
- Root Cause Analysis

COMPETENCY

To perform the job successfully, an individual should demonstrate the following competencies:

<i>Safety and Security -</i>	Observes safety and security procedures, Determines appropriate action beyond guidelines. Reports potentially unsafe conditions. Uses equipment and materials properly.
<i>Customer Focus</i>	Is dedicated to meeting the expectations and requirements of internal and external customers. Gets first-hand customer information and uses it for process improvement. Acts with customers in mind. Establishes and maintains effective relationships with customers and gains their true respect.
<i>Problem Solving -</i>	Identifies and resolves problems in a timely manner. Uses logic and proposes methods to solve difficult problems with effective solutions. Looks beyond the obvious and doesn't stop at the first answers.
<i>Communication -</i>	Speaks and writes clearly and informatively; Responds well to questions; Demonstrates group presentation skills. Resolves and/or escalates issues in a timely fashion. Understands how to communicate difficult/sensitive information tactfully.

<i>Interpersonal Skills -</i>	Focuses on solving conflict, not blaming; Maintains confidentiality; Listens to others without interrupting; Keeps emotions under control; Remains open to others' ideas and tries new things
<i>Conflict Management -</i>	Steps up to conflicts, seeing them as opportunities. Reads situations quickly. Good listening skills. Able to find common ground and get cooperation with minimum noise.
<i>Self-Knowledge -</i>	Knows personal strengths and weaknesses, opportunities, and limits. Seeks feedback. Gains insights from mistakes. Is open to criticism. Isn't defensive. Is receptive to talking about shortcomings. Looks forward to balanced performance reviews and career discussions.
<i>Teamwork -</i>	Balances team and individual responsibilities. Exhibits objectivity and openness to others' views. Contributes to building a positive team spirit. Puts success of team above own interest. Able to build morale and group commitments to goals and objectives.
<i>Organization -</i>	Can utilize resources to get things done effectively and efficiently. Can orchestrate multiple activities at once to accomplish a goal. Arranges information and files in a useful manner.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education

- Must hold current training in:
 - CPR/First Aid
 - OSHA 30hr. Required
 - OSHA 500
 - OSHA's 1926 Subpart L and 1926 Subpart M
- Must have working knowledge of gas detection, monitoring equipment, confined space.
- Bachelor's degree in related field is preferred.
- Prefer Certified Safety Professional a plus.

Experience

- Minimum 5 yrs. of verifiable, industry related experience for a variety of different job sizes and/or safety degree with field experience.
- Must have a strong background in a variation of projects using multiple crafts including but not limited to scaffold, insulation, confined space entry and hole watch / fire watch, etc.

Must hold a valid driver's license with no driving restrictions

Must be able to pass a drug test (urine and hair follicle)

Must be able to pass a background check to obtain a TWIC card

Computer Skills

- Two years direct working experience using Microsoft Excel and Word.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by a team member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the team member is regularly required to talk or hear. The team member frequently is required to stand, walk, sit, use hands to finger, handle or feel, reach with hands and arms; climb or balance; and stoop, kneel, crouch or crawl. The team member must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Additionally, ability to travel by automobile or airplane as appropriate 60% of the time.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those a team member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.